

(Affiliated to Periyar University, Salem) (An ISO 9001:2015 Certified Institution) Nangavalli, Salem - 636502

### **IQAC MINUTES OF MEETING**

The First General Body Meeting of IQAC was held on 6.6.2019 at 11:00 a.m. in the Principal chamber for the academic year 2019-20.

#### Agenda:

- Welcome Address
- University Examination Results
- D Coaching
- Extension Activities
- Seminars and Conferences
- Guest Lectures
- Plans for all committees
- Placement Training
- Staff Recruitments
- Extension Activities
- Fee Concession for Sports Achievers
- Alumni Association
- Library Committee
- Improvement in Infrastructure
- Vote of Thanks

### **Discussion Outcomes:**

- It is instructed that all the departments must analyze the results of the students and plan curriculum delivery for better results
- It is insisted that all the departments must collect the list of arrear students and to D Coach them in the failed courses.
- It is decided that new programme B.Sc (Nutrition & Dietetics) and M.Com is introduced in this academic year.
- It is instructed that all the departments must organize seminars and conferences to develop their knowledge
- It is insisted that all the departments must organize guest lecturers for all classes inviting subject experts from colleges/Universities/industries.

IQAC KAILASH WOMEN'S COLLEGE NANGAVALLI, SALEM-636 502.

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- It is instructed that all the committees must complete tasks as it was proposed in the plans
- It is instructed that the placement and training department must give counseling to placement unwilling students to encourage more placement willing students
- It is instructed to check the workload and to fill the recruitments of the Staff Members on the concern department.
- It is resolved that all students of the college must participate in at least in any one of the extension activities organized on campus or off campus
- It is resolved that Directress of Physical Education of the college to submit proposal for fee concession for the needed students based on their performance in the university meet
- It is instructed that alumni association meeting must be organized and circulation for alumni association must be registered
- It is instructed that all the department heads should submit proposal of books needed for this academic year
- It is discussed about the enhancement on the infrastructure of the college.

The meeting ended with vote of thanks delivered by IQAC Director, Dr.R.Yuvarani.

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#### **IQAC MINUTES OF MEETING**

The Second General Body Meeting of IQAC was held on 2.12.2019 at 11:00 a.m. in the Principal chamber for the academic year 2019-20.

#### Agenda:

- Welcome Address
- University Examination Results
- D Coaching
- Placement Drives
- Seminars and Conferences
- Guest Lectures
- Add-on & Value-added Courses
- Special Coaching for Slow learners
- Career Guidance Programme
- Sports Events
- Club Events
- Celebrations
- Vote of Thanks

#### **Discussion Outcomes:**

- It is instructed that all the departments must analyze the results of the students and plan curriculum delivery for better results
- It is insisted that all the departments must collect the list of arrear students and to D Coach them in the failed courses
- It was instructed that core companies to be identified and drives to be conducted better placements
- It is instructed to identify slow learners from the beginning of the Even Semester and they must be given special coaching for better performance in the examination
- It is instructed that all the departments must organize seminars and conferences to develop their knowledge
- It is insisted that all the departments must organize guest lecturers for all classes inviting subject experts from colleges/Universities/industries

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- It is instructed to introduce Add-on/Certificate & Value-added courses to all students in all department
- All club events proposed in the academic calendar for even semester to be completed before the announcement of model exam
- It was instructed that the fine arts team must identify innovative programmes to bring out the hidden talent of the students and to exhibit their skills
- It was instructed that sports events must be discussed with student heads of all years before submission of the event list to the Principal by Physical Directress
- It was instructed that all club coordinators and students members meeting must be conducted and to be informed to complete the events as per planned and scheduled in the academic calendar
- It is resolved that separate committee must be formed for Pongal, Women's Day, Achievers' Day and Farewell Day celebrations before Model Examination.
- It is instructed that faculties must engage in extension activity-Career Guidance Programme for +2 students for their better future.

The meeting ended with vote of thanks delivered by IQAC Director, Dr.R. Yuvarani.

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